


Appendix B

Commonwealth of Virginia Database Index Reporting Form

1. Public Body Name & Numeric Code: Virginia Department of Agriculture and Consumer Services (301)	4. Point of Contact: Dale Revell
2. Database Title: Vehicle System	5. Phone Number: 786-1344
3. Database Acronym: vehicle or veh	6. Signature & Date:  6/11/2002

7. Database Description and Contents:

(Provide a brief narrative summary of the purpose for which the database is maintained in support of the business of state government and a description of the general contents of the database. Indicate known restrictions to public access.)

Maintains monthly mileage, charges and vehicle assignment information for vehicles owned or leased by the agency.

Note: *Specific information relating to data fields, record/table layouts, and known restrictions to public access is maintained by the public body. Please contact the point of contact noted in Item 4 for further details.*

8. Date of Last Update: 6/10/2002

9. Frequency of Update: ___ Daily, ___ Weekly, X Monthly,
Other:

10. Formats Available and Schedule of Fees: *(Provide a description of each format in which the database is made available, and the cost, if any, of each format.)*

a. <u>Format</u> ascii text	b. <u>Cost</u> time and materials
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Send completed form to The Library of Virginia, 800 East Broad Street, Richmond, Virginia 23219-8000
(Attn: Mary Clark). (January 2000).